This document describes the Housing Finance Agency (HFA) Hardest-Hit Fund (HHF) data that state HFAs are required to provide to the U.S. Department of the Treasury. It includes quarterly borrower characteristic data and program specific performance data. All HFA HHF data submitted to the U.S. Department of the Treasury must be accurate, complete, and in agreement with retained HFA records. Data should be reported by each state HFA by the 45th day following the quarter.

Data requested in the "Borrower Characteristic" worksheet should be reported in aggregate for all HHF programs run by the state HFA. Program specific data is separated into reporting tabs for each individual program. State HFAs should report program performance data on an individual program basis. A data dictionary has been provided to assist in the definition of each data point.

Template Version Date: January 2015

Washington, DC

HFA Performance Data Reporting- Borrower Characteristics

	2015 Q1 QTD	Cumulative
Unique Borrower Count		
Number of Unique Borrowers Receiving Assistance	2	697
Number of Unique Borrowers Denied Assistance	1	124
Number of Unique Borrowers Withdrawn from Program	0	28
Number of Unique Borrowers in Process	12	N/A
Total Number of Unique Borrower Applicants	15	861
Program Expenditures ($)		
Total Assistance Provided to Date	$153,222	$13,577,099
Total Spent on Administrative Support, Outreach, and Counseling	$71,763	$3,173,390
Borrower Income ($)		
Above $90,000	0.00%	0.73%
$70,000- $89,000	0.00%	0.73%
$50,000- $69,000	0.00%	3.05%
Below $50,000	100.00%	95.50%
Borrower Income as Percent of Area Median Income (AMI)		
Above 120%	0.00%	0.29%
110%- 119%	0.00%	0.00%
100%- 109%	0.00%	0.00%
90%- 99%	0.00%	0.29%
80%- 89%	0.00%	0.15%
Below 80%	100.00%	99.27%
Geographic Breakdown (by ward)		
Ward 1	1	35
Ward 2	0	16
Ward 3	0	11
Ward 4	1	101
Ward 5	0	182
Ward 6	0	49
Ward 7	0	181
Ward 8	0	122

Washington, DC

HFA Performance Data Reporting- Borrower Characteristics

	2015 Q1 QTD	Cumulative
Home Mortgage Disclosure Act (HMDA)		
Borrower		
Race		
American Indian or Alaskan Native	0	3
Asian	0	9
Black or African American	2	606
Native Hawaiian or other Pacific Islander	0	0
White	0	51
Information not provided by borrower	0	28
Ethnicity		
Hispanic or Latino	0	22
Not Hispanic or Latino	2	675
Information not provided by borrower	0	0
Sex		
Male	1	187
Female	1	510
Information not provided by borrower	0	0
Co-Borrower		
Race		
American Indian or Alaskan Native	0	0
Asian	0	1
Black or African American	0	30
Native Hawaiian or other Pacific Islander	0	0
White	0	6
Information not provided by borrower	0	1
Ethnicity		
Hispanic or Latino	0	0
Not Hispanic or Latino	0	38
Information not provided by borrower	0	0
Sex		
Male	0	16
Female	0	22
Information not provided by borrower	0	0
Hardship		
Unemployment	1	663
Underemployment	1	34
Divorce	0	0
Medical Condition	0	0
Death	0	0
Other	0	0
Current Loan to Value Ratio (LTV)		
<100%	100.00%	76.20%
100%-109%	0.00%	6.82%
110%-120%	0.00%	5.66%
>120%	0.00%	11.22%
Current Combined Loan to Value Ratio (CLTV)		
<100%	100.00%	72.86%
100%-119%	0.00%	12.92%
120%-139%	0.00%	7.55%
140%-159%	0.00%	4.21%
>=160%	0.00%	2.47%
Delinquency Status (%)		
Current	100.00%	43.54%
30+	0.00%	11.76%
60+	0.00%	11.61%
90+	0.00%	33.09%
Household Size		
1	2	323
2	0	181
3	0	105
4	0	48
5+	0	40

Washington, DC

HFA Performance Data Reporting- Program Performance
HOMESAVER PROGRAM

		2015 Q1 QTD	Cumulative
1	**Program Intake/Evaluation**		
2	*Approved*		
3	Number of Borrowers Receiving Assistance	2	697
4	% of Total Number of Applications	13.33%	80.67%
5	*Denied*		
6	Number of Borrowers Denied	1	124
7	% of Total Number of Applications	6.67%	14.35%
8	*Withdrawn*		
9	Number of Borrowers Withdrawn	0	31
10	% of Total Number of Applications	0.00%	3.56%
11	*In Process*		
12	Number of Borrowers In Process	12	N/A
13	% of Total Number of Applications	80.00%	N/A
14	*Total*		
15	Total Number of Borrowers Applied	15	864
16	Number of Borrowers Participating in Other HFA HHF Programs or Program Components	0	0
17	**Program Characteristics**		
18	**General Characteristics**		
19	Median 1st Lien Housing Payment Before Assistance	44	1340
20	Median 1st Lien Housing Payment After Assistance	0	0
21	Median 2nd Lien Housing Payment Before Assistance	0	197
22	Median 2nd Lien Housing Payment After Assistance	N/A	N/A
23	Median 1st Lien UPB Before Program Entry	14550	200986
24	Median 1st Lien UPB After Program Entry	N/A	N/A
25	Median 2nd Lien UPB Before Program Entry	0	40634
26	Median 2nd Lien UPB After Program Entry	N/A	N/A
27	Median Principal Forgiveness[1]	0	0
28	Median Length of Time Borrower Receives Assistance	N/A	12
29	Median Assistance Amount	3461	18811
30	**Assistance Characteristics**		
31	Assistance Provided to Date	$153,222	**$13,577,099**
32	Total Lender/Servicer Assistance Amount	N/A	N/A
33	Borrowers Receiving Lender/Servicer Match (%)	N/A	N/A
34	Median Lender/Servicer Assistance per Borrower	N/A	N/A
35	**Other Characteristics**		
36	Median Length of Time from Initial Request to Assistance Granted	101	145
37	*Current*		
38	Number	2	306
39	%	100.00%	43.90%
40	*Delinquent (30+)*		
41	Number	0	81
42	%	0.00%	11.62%
43	*Delinquent (60+)*		
44	Number	0	81
45	%	0.00%	11.62%
46	*Delinquent (90+)*		
47	Number	0	229
48	%	0.00%	32.86%

Washington, DC

HFA Performance Data Reporting- Program Performance
HOMESAVER PROGRAM

		2015 Q1 QTD	Cumulative
49	**Program Outcomes**		
50	Borrowers No Longer in the HHF Program (Program Completion/Transition or Alternative Outcomes)	18	671
51	**Alternative Outcomes**		
52	*Foreclosure Sale*		
53	Number	0	0
54	%	0.00%	0.00%
55	*Cancelled*		
56	Number	0	0
57	%	0.00%	0.00%
58			
59	Number	0	0
60	%	0.00%	0.00%
61	*Short Sale*		
62	Number	1	4
63	%	5.56%	0.60%
64	**Program Completion/ Transition**		
65	*Loan Modification Program*		
66	Number	0	3
67	%	0.00%	0.45%
68	*Re-employed/ Regain Appropriate Employment Level*		
69	Number	0	171
70	%	0.00%	25.48%
71	*Reinstatement/Current/Payoff*		
72	Number	15	489
73	%	83.33%	72.88%
74	*Short Sale*		
75	Number	N/A	N/A
76	%	N/A	N/A
77	*Deed in Lieu*		
78	Number	N/A	N/A
79	%	N/A	N/A
80	*Other - Borrower Still Owns Home*		
81	Number	2	4
82	%	11.11%	0.60%
83	**Homeownership Retention[2]**		
84	Six Months Number	N/A	669
85	Six Months %	N/A	97.38%
86	Twelve Months Number	N/A	639
87	Twelve Months %	N/A	97.26%
88	Twenty-four Months Number	N/A	466
89	Twenty-four Months %	N/A	96.28%
90	Unreachable Number	N/A	0
91	Unreachable %	N/A	0.00%

1. Includes second mortgage settlement
2. Borrower still owns home
3. Line 9 all withdrawn files were not being reported, this report corrects the issue
4. Line 50 was changed. Withdrawn borrowers were previously reported as no longer receiving assistance.

HFA Performance Data Reporting - Borrower Characteristics
The Following Data Points Are To Be Reported In Aggregate For All Programs:

Category			Description
Unique Borrower Count			
	Number of Unique Borrowers Receiving Assistance		Total number of *unique* borrowers having received some form of assistance under any one of the HFA's programs. The number of borrowers represented in the other "Borrower Characteristics" fields should foot to this number.
	Number of Unique Borrowers Denied Assistance		Total number of *unique* borrowers *not* receiving assistance under any of the programs and not withdrawn.
	Number of Unique Borrowers Withdrawn from Program		Total number of *unique* borrowers who *do not* receive assistance under any program because of voluntary withdrawal after approval or failure to complete application despite attempts by the HFA.
	Number of Unique Borrowers in Process		Total number of *unique* borrowers who have not been decisioned for any program and are pending review. This should be reported in the QTD column only.
	Total Number of Unique Applicants		Total number of *unique* borrowers. This should be the total of the four above fields (using the QTD column for in process borrowers).
Program Expenditures			
	Total Assistance Provided to Date		**Total** amount of assistance disbursed on behalf of all borrowers.
	Total Spent on Administrative Support, Outreach, and Counseling		**Total** amount spent on administrative expenses to support the program(s).
Borrower Income			
	All Categories		At the time of assistance, borrower's annual income ($) rounded to the nearest thousand.
Borrower Income as Percent of Area Median Income (AMI)			
	All Categories		At the time of assistance, borrower's annual income as a percentage of area median income.
Geographic Breakdown (by County)			
	All Categories		Number of aggregate borrowers assisted in each county listed.
Home Mortgage Disclosure Act (HMDA)			
	Borrower		
	Race		
	All Categories		All totals for the aggregate number of borrowers assisted.
	Ethnicity		
	All Categories		All totals for the aggregate number of borrowers assisted.
	Sex		
	All Categories		All totals for the aggregate number of borrowers assisted.
	Co-Borrower		
	Race		
	All Categories		All totals for the aggregate number of borrowers assisted.
	Ethnicity		
	All Categories		All totals for the aggregate number of borrowers assisted.
	Sex		
	All Categories		All totals for the aggregate number of borrowers assisted.
Hardship			
	All Categories		All totals for the aggregate number of borrowers assisted.
Current Loan to Value Ratio (LTV)			
	All Categories		Market loan-to-value ratio calculated using the unpaid principal balance of the first mortgage at the time of assistance divided by the most current valuation at the time of assistance.
Current Combined Loan to Value Ratio (CLTV)			
	All Categories		Market combined loan-to-value ratio calculated using the unpaid principal balance for all first and junior liens at the time of assistance divided by the most current valuation at the time of assistance.
Delinquency Status (%)			
	All Categories		Delinquency status at the time of assistance.
Household Size			
	All Categories		Household size at the time of assistance.

HFA Performance Data Reporting - Program Performance
The Following Data Points Are To Be Reported In Aggregate For All Programs:

Category			Description
Program Intake/Evaluation			
	Approved		
	Number of Borrowers Receiving Assistance		The total number of borrowers receiving assistance for the specific program.
	% of Total Number of Applications		Total number of borrowers receiving assistance for the specific program divided by the total number of borrowers who applied for the specific program.
	Denied		
	Number of Borrowers Denied		The total number of borrowers denied for assistance for the specific program. A denial is defined as a borrower who has provided the necessary information for consideration for program assistance, but is not approved for assistance under the specific program.
	% of Total Number of Applications		Total number of borrowers denied for assistance for the specific program divided by the total number of borrowers who applied for the specific program.
	Withdrawn		
	Number of Borrowers Withdrawn		The total number of borrowers withdrawn from the specific program. A withdrawal is defined as a borrower who was approved but never received funding, or a borrower who drops out of the process despite attempts by the HFA to complete application.
	% of Total Number of Applications		Total number of borrowers withdrawn for the specific program divided by the total number of borrowers who applied for the specific program.
	In Process		
	Number of Borrowers In Process		The total number of borrowers who have applied for assistance from the specific program that have not been decisioned and are pending review. This should be reported in the QTD column only.
	% of Total Number of Applications		Total number of borrowers who have applied for assistance from the specific program that have not been decisioned and are pending review divided by the total number of borrowers who applied for the specific program.
	Total		
	Total Number of Borrowers Applied		Total number of borrowers who applied for the specific program (approved, denied, withdrawn and QTD in process).
	Number of Borrowers Participating in Other HFA HHF Programs or Program Components		Number of borrowers participating in other HFA sponsored HHF programs or other HHF program components (*i.e.*, funded borrowers only).
Program Characteristics (For All Approved Applicants)			
General Characteristics			
	Median 1st Lien Housing Payment Before Assistance		Median first lien housing payment **paid by homeowner** prior to receiving assistance. In other words, the median contractual borrower payment on their first lien before receiving assistance.

	Median 1st Lien Housing Payment After Assistance	Median first lien housing payment **paid by homeowner** after receiving assistance. In other words, the median contractual first lien payment less HFA contribution.
	Median 2nd Lien Housing Payment Before Assistance	Median second lien housing payment **paid by homeowner** prior to receiving assistance. In other words, the median contractual borrower payment on their second lien before receiving assistance.
	Median 2nd Lien Housing Payment After Assistance	Median second lien housing payment **paid by homeowner** after receiving assistance. In other words, the median contractual second lien payment less HFA contribution.
	Median 1st Lien UPB Before Program Entry	Median unpaid principal balance prior to receiving assistance.
	Median 1st Lien UPB After Program Entry	Median unpaid principal balance after receiving assistance.
	Median 2nd Lien UPB Before Program Entry	Median second lien unpaid principal balance prior to receiving assistance.
	Median 2nd Lien UPB After Program Entry	Median second lien unpaid principal balance after receiving assistance.
	Median Principal Forgiveness	Median amount of principal reduction provided, including the amount ($) provided by the HFA on behalf of the borrower and the amount ($) provided by the lender/servicer, including second lien extinguishment. Extinguished fees should only be included if those fees have been capitalized.
	Median Length of Time Borrower Receives Assistance	Median length of time borrowers receive on-going assistance (*e.g*., mortgage payment assistance programs). Please report in months (round up to closest integer). This only need be reported in the cumulative column.
	Median Assistance Amount	Median amount of assistance ($) disbursed to the lender/servicer on behalf of the borrower.

Assistance Characteristics

	Assistance Provided	Total amount of aggregate assistance provided by the HFA (does not include lender matching assistance or borrower partial payments).
	Total Lender/Servicer Assistance Amount	Total amount of aggregate assistance provided by the lenders/servicers (does not include HFA assistance). Waived servicing fees and/or forbearance does not count towards lender/servicer assistance.
	Borrowers Receiving Lender/Servicer Match (%)	Number of borrowers receiving lender/servicer match divided by the total number of assisted borrowers.
	Median Lender/Servicer Assistance per Borrower	Median lender/servicer matching amount (for borrowers receiving match assistance).

Other Characteristics

	Median Length of Time from Initial Request to Assistance Granted	Median length of time from initial contact with borrower to assistance provided. Please report in days (round up to closest integer).
	Current	
	Number	Number of borrowers current at the time assistance is received.
	%	Number of current borrowers divided by the total number of approved applicants.
	Delinquent (30+)	
	Number	Number of borrowers 30+ days delinquent but less than 60 days delinquent at the time assistance is received.
	%	Number of borrowers 30+ days delinquent but less than 60 days delinquent divided by the total number of approved applicants.
	Delinquent (60+)	
	Number	Number of borrowers 60+ days delinquent but less than 90 days delinquent at the time assistance is received.
	%	Number of borrowers 60+ days delinquent but less than 90 days delinquent divided by the total number of approved applicants.
	Delinquent (90+)	
	Number	Number of borrowers 90+ days delinquent at the time assistance is received.
	%	Number of borrowers 90+ days delinquent divided by the total number of approved applicants.

Program Outcomes

	Borrowers No Longer in the HHF Program (Program Completion/Transition or Alternative Outcome)	Number of borrowers no longer receiving assistance under this program.

Alternative Outcomes

	Foreclosure Sale	
	Number	Number of borrowers transitioned out of the HHF program into a foreclosure sale as an alternative outcome of the program.
	%	Number of foreclosed borrowers divided by the total number of borrowers no longer receiving assistance under this program.
	Cancelled	
	Number	Number of borrowers who were **approved and funded**, then were disqualified or voluntarily withdrew from the program without re-employment or other intended transition.
	%	Number of cancelled borrowers divided by the total number of borrowers no longer receiving assistance under this program.
	Deed-in-Lieu	
	Number	Number of borrowers transitioned out of the HHF program into a deed-in-lieu as an alternative outcome of the program.
	%	Number of borrowers who transitioned from their homes via a deed-in-lieu divided by the total number of borrowers no longer receiving assistance under this program.
	Short Sale	
	Number	Number of borrowers transitioned out of the HHF program into a short sale as an alternative outcome of the program.
	%	Number of borrowers who transitioned from their homes via a short sale divided by the total number of borrowers no longer receiving assistance under this program.

Program Completion/ Transition

	Loan Modification Program	
	Number	Number of borrowers who transitioned into a loan modification program (such as the Making Home Affordable Program).
	%	Number of borrowers who transitioned into a loan modification program divided by the total number of borrowers no longer receiving assistance under this program.
	Re-employed/ Regain Appropriate Employment Level	
	Number	Number of borrowers who transitioned out of the program due to regaining employment and/or appropriate levels of employment.
	%	Number of re-employed/appropriately employed borrowers divided by the total number of borrowers no longer receiving assistance under this program.
	Reinstatement/Current/Payoff	
	Number	Number of borrowers who transitioned out of the program due to reinstating/bringing loan current or paying off their mortgage loan.
	%	Number of reinstated/current/paid off borrowers divided by the total number of borrowers no longer receiving assistance under this program.
	Short Sale	
	Number	Number of borrowers who transitioned out of the program into a short sale *as the desired outcome of the program*.

	%	Number of borrowers who transitioned from their homes via a short sale as the desired outcome of the program divided by the total number of borrowers no longer receiving assistance under this program.
	Deed-in-Lieu	
	Number	Number of borrowers who transitioned out of the program into a deed-in-lieu *as the desired outcome of the program*.
	%	Number of borrowers who transitioned from their homes via a deed-in-lieu divided by the total number of borrowers no longer receiving assistance under this program.
	Other - Borrower Still Owns Home	
	Number	Number of borrowers who transitioned out of the program not falling into one of the transition categories above, but still maintaining ownership of the home.
	%	Number of transitioned borrowers in this category divided by the total number of borrowers no longer receiving assistance under this program.
Homeownership Retention		
	Six Months	Number of borrowers assisted by the program who retain ownership at least 6 months after receipt of initial assistance, including borrowers who retain their home for more than 6 months but less than 12 months. (Note: Borrowers in the 12-month and 24-month counts should also be included in the 6-month count, as the two intervals are not mutually exclusive.)
	%	Number of borrowers assisted by the program who retain ownership at least 6 months after receipt of initial assistance divided by the total number of households assisted by the program 6 months prior to reporting period.
	Twelve Months	Number of borrowers assisted by the program who retain ownership at least 12 months after receipt of initial assistance, including borrowers who retain their home for more than 12 months but less than 24 months. (Note: Borrowers in the 24-month count should also be included in the 6-month and 12-month counts, as the two intervals are not mutually exclusive.)
	%	Number of borrowers assisted by the program who retain ownership at least 12 months after receipt of initial assistance divided by the total number of households assisted by the program 12 months prior to reporting period.
	Twenty-four Months	Number of borrowers assisted by the program who retain ownership at least 24 months after receipt of initial assistance. Borrowers who retain their home for 24 months should be included in the 6-month, 12-month, and 24-month counts.
	%	Number of borrowers assisted by the program who retain ownership at least 24 months after receipt of initial assistance divided by the total number of households assisted by the program 24 months prior to reporting period.
	Unreachable	Number of borrowers assisted by the program for whom homeownership retention status cannot be verified by any available means.
	%	Number of borrowers assisted by the program for whom homeownership retention status cannot be verified by any available means divided by the total number of borrowers assisted.
Geographic Breakdown (by City/County)		
	Approved/Funded Number of Structures	Number of aggregate structures funded in each city or county listed.
HFA Performance Data Reporting - Program Notes		
	HomeSaver Program	Program provides assistance to reinstate a delinquent mortgage on behalf of a homeowner who became delinquent due to a qualified financial hardship, monthly mortgage payment assistance on behalf of homeowners who are unable to afford their monthly payment due to a qualified financial hardship, and/or funds to reinstate delinquent property taxes and/or other liens for eligible homeowners who have received the maximum benefit from their reverse mortgages.